

Guidelines for New Business Entities



subject: ①Business of importing and selling imported food, etc.. ②Declaration agency business for imported food, etc.. ③Declaration agency business for imported food, etc.. ④Business of storing imported food, etc.
Any business entity shall comply with the matters to be observed in order to ensure the safety of imported food, etc. and promote public health.

1 For any changes in business registration, a business entity shall apply for **modification of registration or report changes to the regional office** of food and drug safety having jurisdiction by visiting or online **within 30 days.**

- In the event of completing the business registration application with the National Tax Service after registering business registration with MFDS, **please immediately notify the 'business registration number' to the import management division**(or the food safety management division) of the Regional Offices of Food and Drug Safety having jurisdiction.
- **Please notify us** immediately if there is **a change in contact information** (i.e. mobile phone number or email address) due to change of person in charge of imported food at your company.

2 **If you no longer operate the business, you must file the business closure notification** either in person or online (www.foodsafetykorea.go.kr), **apart from filing a report of business closure with the relevant tax office.**

- FoodSafetyNara(www.foodsafetykorea.go.kr) → Log in using corporate ID(business permit number) → Safety Management of our company → Frequently Asked Inquiries → Report for changes and closure of imported food business
- ※ Failure to report the business closure will lead to a continued obligation for sanitation education, and non-completion of the sanitation education will result in penalties every year.

3 The business entity must **complete the sanitation education** on imported foods **every year.** And those who received with **non-compliance notification at the customs clearance**, or business suspension order must **complete the safety education** in accordance with the educational order.

- **Sanitation education (Once a year, 3hours)**

Education institution	Website	Contact information
Korea Food Industry Association	www.kfia21.or.kr	☎ 1577-3869
Korea Health Functional Association	edu.khff.or.kr	☎ 1661-2371
Korea Food Safety Association	safetyfood.or.kr	☎ 02-2051-7006

※ Financial penalties for violation (1st offence) 300,000 won, (2nd offence) 600,000 won, (3rd offence) 900,000 won

- **Safety education (educational order, 3hours)**

Education institution	Website	Contact information
Korea Agency of HACCP Accreditation and Services	www.haccp.or.kr	☎ 1599-1102
Korea Institute of Food Science and Technology	food.hullaro.com	☎ 02-3470-8170

※ Financial penalties for violation (1st offence) 300,000 won, (2nd offence) 600,000 won, (3rd offence) 900,000 won

4 Checking items for import declaration

Food, etc. imported by a business entity for the purpose of sale or using them for its business



Agricultural products



Fishery products



Livestock products



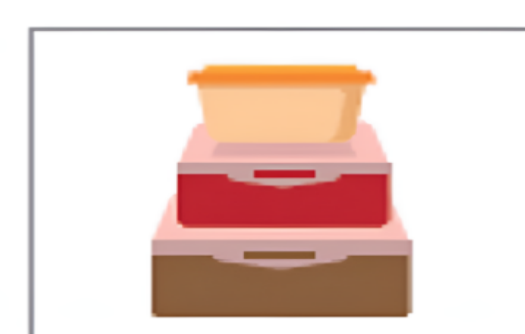
Processed foods



Health functional food



Food additives



Containers · Packages

